



**Addendum 1**  
**Come & Try Day Risks Assessment – West Essex Bowmen/ West Essex Junior Bowmen**

Event	<b>Come &amp; Try Day Addendum</b> Additional risks identified for inexperienced Archers/Unfamiliar equipment/environment <b>To be read in conjunction with Section 1</b>	Date	01/03/16	Assessed by	S Davidson
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Item No.	Hazards	At Risk	Risk Rating			Occurrence			Actions	Carry Forward
			S	L	S x L	Setup	Event	Clear		
1	Access to Field – mixed vehicular and pedestrian	P S	5	2	10		✓		Vehicular access to the field will be restricted to a limited number of club members required for transportation of equipment prior to allowing the general public to enter. Vehicles will generally remain parked for the duration of the event. However, should movement be required, members will exert extra care and additional be help provided, where necessary.	RI
2	Unauthorized Access	P S	5	2	10		✓		Extra vigilance of Club members/is required, due to potentially large numbers of persons not familiar with normal procedures.	RI
3	Spectators & general public ignorance of procedures/set up of safety zones	CM O P S	4	2	8		✓		Provide rope/netting barriers for segregation of shooting zones from where spectators/general public will otherwise be free to safely circulate/spectate. Pay careful attention to people with small children and animals. Insist dogs and other animals are kept on suitable leash, under strict control and best behavior. Request persons to leave the field area, if behaving inappropriately, or refusing to abide by restrictions.	RS
4	Treatment of minor injury	CM O P S	2	3	6		✓		Provide clearly indicated and easily located first-aid facilities.	RS
5	Shooting by public	CM O P S	2	2	4		✓		Establish zone for registration of potential participants. Provide individual initial instruction on basic safety and explain procedure for next stage.	RI



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6	Shooting by public 2	CM O P S	2	2	4		✓		Instructor/coach to assess individual for potential problems arising from loose clothing/long hair/earrings etc. Issue safety equipment, as appropriate (brace and chest guards, elastic bands for tying back hair, request removal of earrings/piercings etc)	RI
7	Shooting 3	CM O P S	2	2	4		✓		Instructor coach to assess individual for suitable bow/arrows etc, in relation to size, age, fitness. Check vision and eye dominance.	RI
8	Shooting 4	CM O P	3	3	9		✓		When appropriate for completion/clearance of designated shooting zone, instructor/coach to accompany participant to waiting line. Provide additional instruction on safety and basic Rules of Shooting. As and when directed by appointed Field Captain, accompany participant to shooting line, provide instruction on safe use of equipment, allow participant to shoot under strict guidance and supervision. Clear shooting line, on completion of normally six arrows. Accompany participant to safe zone and return of equipment. Arrows will not be collected by participants. Arrows will be removed from targets and any lost searched for and recovered by club members/instructors/coaches	RS
9	General					✓	✓	✓	Provide information and briefings to volunteers, stewards, instructors, coaches assisting with the set-up, running and clear away of the events.	



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<b>Prepared by</b>	PRB	<b>Reviewed by</b>	S Davidson
<b>Date</b>	March 2013	<b>Date</b>	24/02/17